

SECRET

16 August 1965

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT : Planning Officer

As we are moving into the final phase of the development of an initial long-range plan for the Agency, I am very much aware of the DCI's injunction to present him not only with a long-range plan on 1 September, but also with an established planning staff with an agreed-upon charter. I am confident that, with the developing enthusiasm of the present group for the creation of such a staff, the writing of a charter for a permanent group will not be difficult. However, it is most important that the Agency name a chief of the planning staff on 1 September. I have asked for comments from each of the Deputy Directors, and these are attached. You will note that [] was favorably mentioned for such a post, but in view of his lack of availability, I would now urge that [] be given consideration. I would appreciate a decision on this.

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Attachments

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FORM NO. 237
1 APR 55

Replaces Form 30-4
which may be used.

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